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# Personal Reference Form for Positions in Children's and Student Ministries

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Reference: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. How long have you known this applicant? \_\_\_\_\_

2. What is your relationship to the applicant? \_\_\_\_\_

3. How would you rate applicant's ability to work with and relate to children?

\_\_\_\_\_ Above satisfactory      \_\_\_\_\_ Satisfactory      \_\_\_\_\_ Below satisfactory

Can you give me an example of how the applicant relates to children?

\_\_\_\_\_  
\_\_\_\_\_

4. We are looking for someone who can stay calm and control frustration even under very frustrating conditions with children. How would you rate the applicant's ability to be patient and stay calm?

\_\_\_\_\_ Above satisfactory      \_\_\_\_\_ Satisfactory      \_\_\_\_\_ Below satisfactory

5. Have you ever known the applicant to use harsh or abusive discipline with a child?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Would you be comfortable placing one of your own children in the care of the applicant? Why or why not?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. What are the applicant's hobbies and recreational activities?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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8. How would you rate the applicant's ability to relate with adults?

\_\_\_\_\_ Above satisfactory      \_\_\_\_\_ Satisfactory      \_\_\_\_\_ Below satisfactory

Can you give me an example of how the applicant relates with adults?

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9. We need a person who can be supportive and understanding to a child or student. How would you rate the applicant's ability to be genuinely supportive and understanding to a person in need?

\_\_\_\_\_ Above satisfactory      \_\_\_\_\_ Satisfactory      \_\_\_\_\_ Below satisfactory

10. Think of a time when the applicant was able to show genuine concern for another person who needed comfort. Tell about that time.

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11. Are you aware of any significant stressors recently experienced by the applicant? (An example would be a death in the family, divorce or financial crisis.)

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12. Do you have any additional comments or questions?

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**Thank you very much for your time.**

**Signature of Reference** \_\_\_\_\_

