

NOTE: Type Church Name in All Caps. Give telephone number **including area code** and complete address *for church and each person*, even if it is the same as the previous year's journal. Fax numbers and E-mail addresses may be included with the telephone number information, but these listings should precede the church telephone number listing. For the pastor line, if applicable, please list spouse's name in parenthesis after pastor's name. (Show start date and spouses name, if applicable, for any other pastoral staff listing.) Delete categories which do not apply to your church or add/change others that do apply. You must unlock the form in order to do this: View > Toolbars > Check Forms > Click on little padlock icon. FOR WORD 2010, use: REVIEW TAB>RESTRICT EDITING>STOP PROTECTION. This allows you to add/delete, but to use the tab key to move from one field to the next, you must click on "Yes, Start Enforcing Protection". You can leave the password area blank.

CHURCH NAME (Organized [Year](#)) ([Church No. 000-0001](#))

Mail: Mailing address if different from Location (Do not include city, state & zip if same for both)

Location:

Web Address:

Email:

Fax: ; Phone:

Pastor: (Start Date) Name, (Spouse), Address, Email, Home Phone

Review Date: () (Initial review date is two years following start date [*Manual 123*].)

New Church-Type Mission Sponsorship This Year: Yes No

Office Secretary -

Assoc. Pastor -

Music Dir. -

Vis. Min. -

Chr. Ed. (Dir/Min) -

SDMI Supt. -

Childcare/School

(Dir./Principal) -

Children's Min. Dir. -

NYI Pres. -

Youth Pastor -

Adult Min. Dir. -

Prime Time Dir. -

Single Adult Min. Dir. -

Men's Min. Dir. -

Women's Min. Dir. -

NMI Pres. -

Work & Witness Coord. -

CLT Dir. -

Church Board Sec. -

Church Treas. -